



**IllinoisEducation**  
& TECHNOLOGY CONFERENCE

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# Attendee

## Terms & Conditions

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*[ltcillinois.org/ietc](https://ltcillinois.org/ietc)*

Ver. 3/20/24

# Attendee

## Terms & Conditions

### I. CODE OF CONDUCT

LTC is committed to diversity and to providing a harassment-free event experience. All attendees have the right to a safe and welcoming environment. Harassment includes offensive verbal or written comments or negative behavior — either in real or virtual spaces — related to gender, gender identity and expression, age, sexual orientation, disability, physical appearance, body size, race, ethnicity, or religion.

### II. CANCELTION POLICY

All cancellation requests must be made in writing and sent to [events@ltcillinois.org](mailto:events@ltcillinois.org). A 100% refund will be granted when the cancellation request is received at least five days before the event. Attendees who pay with credit cards will be refunded the full amount minus a 3% processing fee. No refund will be granted if the request is received less than 24 hours in advance. If LTC cancels the event, attendees that paid with credit card will receive a 100% full refund.

### III. PHOTO/VIDEO CONSENT

Photographs and videos may be taken of you by the Learning Technology Center (LTC) or others on behalf of LTC to capture activities. By which incidentally, some photographs may capture your participation, directly or indirectly. This media may be used for in print and electronic advertising and promotion, without any compensation to you, and you hereby authorize the LTC to edit, alter, copy, exhibit, publish, or distribute these images for any lawful purpose, and release LTC of any liability thereto. If you do not authorize LTC to use your image, please email [support@ltcillinois.org](mailto:support@ltcillinois.org).

### IV. VENDOR COMMUNICATION CONSENT

The LTC provides a list of attendees and their districts, job title, and email addresses to IETC Gold and Platinum Sponsors. To opt out of having your email shared, please contact [events@ltcillinois.org](mailto:events@ltcillinois.org) prior to the conference. If you visited an exhibitor's booth during a tradeshow (LTC or another conference) and allowed them to scan your badge or provided them with your contact information (i.e. business card), they have collected your information with the understanding that you would like them to follow up with you for more information. Vendors may store this information and use it for follow-up and/or their cross-promotional marketing efforts at future events. Please notify us of any harassment or inappropriate activity that you feel is directly related to your participation at an LTC event.

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### V. LIABILITY

#### A. LIABILITY

Attendees agree to protect, save, and hold the Bank of Springfield Center (BOS Center), the Learning Technology Center of Illinois (LTC), and all agents and employees thereof (hereinafter collectively called Indemnities) harmless for any damages or charges imposed for violations of any law or ordinance, whether occasioned by the negligence of the attendee. Further, the attendee shall, at all times protect, indemnify, save and hold harmless the Indemnities against and from any and all losses, costs, damages, liability, or expenses (including attorney's fees) arising from or out of or by reason or of any accident or bodily injury or other occurrences to any person or persons, including the exhibitor, its agents, employees or business invitees, which arise from or out of or by reason of said attendee's occupancy and use of the exhibition premises, the conference center or any part thereof.

#### B. CLAIM FOR INJURIES OR LOSS

It is expressly agreed that LTC or the BOS Center shall not be liable or held responsible for any losses, damages, or injuries which may be sustained or incurred by any person whomsoever who may be on the premises leased by or assigned to an exhibitor, or watching, observing, or participating in any demonstration or exhibit of an exhibitor, including (but not limited to) any agent, employee, or representative of an exhibitor. The attendee expressly agrees that he will hold, keep and save harmless and indemnify LTC or the BOS Center from any and all such claims.